

APPENDIX 4

REQUEST FOR BOARD ACTION BY A BOARD MEMBER

Requester: Roberson and Sullivan December 3, 2015

Brief description of Requested Action: The Board is planning a series of "site program reviews" beginning in January 2016. The attachment provides more detail on the current plan and goals for those reviews. This request will, if approved, schedule a Board meeting immediately following each site program review. The intention of this request is for these meetings to be closed. The Board's Sunshine Act regulations will require a separate vote to close for each post-site program review meeting. The first meeting should be scheduled to last one hour, and scheduled durations for later ones should be adjusted as needed. Each meeting will have a single agenda item: "Board Member discussions on individual Board-Member-identified potential recommendations stemming from issues discussed during the site program review." This request envisions short discussions by and between Board Members, primarily to determine whether the Board agrees with an individual Member that any particular issue may warrant a recommendation and if so, what additional information from the staff might the Members need to make a fully-informed decision. The Board may also make a determination as to whether to schedule a follow-on closed meeting with an agenda item dealing with a specific issue.

Attachments (init) 1 (included clean version of any proposed document or modified document)

Summarize any time sensitive considerations:

Requestor signature  Dec 3, 2015 Click here to enter a date.

Assistant Executive secretary  Click here to enter a date.

	APRVD	DISAPRVD	ABSTAIN	NOT PARTICIPATING	COMMENT	DATE
Joyce L. Connery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Jessie H. Roberson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Sean Sullivan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Daniel J. Santos	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Bruce Hamilton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Final Disposition Summary						

Executive Secretary signature _____ Click here to enter a date.

ARCHIVE: Doc#2016-037, Request for Board Action by Vice Chairman Jessie Roberson and Board Member Sean Sullivan to Approve Closed Meetings Following each Site Program Review

From: [Joyce Connery](#)
To: [Sean Sullivan](#); [Jessie Roberson](#); [Bruce Hamilton](#); [Daniel J. Santos](#)
Cc: [Shelby Qualls](#); [Lotus Smith](#); [Biggins, James](#); [Mark Welch](#); [Steven Stokes](#)
Subject: Request for Unanimous consent
Date: Friday, October 30, 2015 10:04:27 AM

Board Members,

 I am proposing the following for unanimous consent:

That OTD prepare a pilot “site program review” for the month of January for a specific site, to be determined. The review would consist of bringing site reps to Washington DC for a full day of discussions with technical staff, team leads and relevant COG, reviewing all outstanding correspondence and work plan items, and proposing a prioritization for consideration. The Technical team would then present the preliminary results of those discussions to Board members in the form of a Board briefing. Board members could, if desired, move for a notational vote to adopt any proposal made by staff at that time. Primarily, however, this would serve as a periodic end-to-end review of technical activities at sites. If successful, the idea would be to have a review of one site a month. This would NOT take the place of “site rep weeks” which serve other purposes.

Please reply by email if you consent or disapprove.

Regards,
Joyce

AFFIRMATION OF BOARD VOTING RECORD

SUBJECT: Request for Board Action by Vice Chairman Jessie Roberson and Board Member Sean Sullivan to Approve Closed Meetings Following each Site Program Review

Doc Control#2016-037

The Board, with Board Member(s) Joyce L. Connery, Jessie H. Roberson, Sean Sullivan, Daniel J. Santos, Bruce Hamilton *approving*, Board Member(s) none *disapproving*, Board Member(s) none *abstaining*, and Board Member(s) none *recusing*, have voted to approve the above document on December 7, 2015.

The votes were recorded as:

	APRVD	DISAPRVD	ABSTAIN	NOT PARTICIPATING*	COMMENT	DATE
Joyce L. Connery	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	12/04/15
Jessie H. Roberson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	12/07/15
Sean Sullivan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	12/04/15
Daniel J. Santos	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	12/04/15
Bruce Hamilton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	12/04/15

*Reason for Not Participating:

This Record contains a summary of voting on this matter together with the individual vote sheets, views and comments of the Board Members.



Assistant Executive Secretary to the Board

Attachments:

1. Voting Summary
2. Board Member Vote Sheets

cc: Board Members
OGC
OGM Records Officer
OTD

DEFENSE NUCLEAR FACILITIES SAFETY BOARD
NOTATIONAL VOTE RESPONSE SHEET

FROM: Joyce L. Connery


SUBJECT: Request for Board Action by Vice Chairman Jessie Roberson and Board Member Sean Sullivan to Approve Closed Meetings Following each Site Program Review

Doc Control#2016-037

Approved Disapproved Abstain
Recusal – Not Participating

COMMENTS: Below Attached None

I concur but I want to note that I don't expect to vote on significant issues at those meetings given the short duration



Joyce L. Connery
12/4/15

Date

DEFENSE NUCLEAR FACILITIES SAFETY BOARD
NOTATIONAL VOTE RESPONSE SHEET

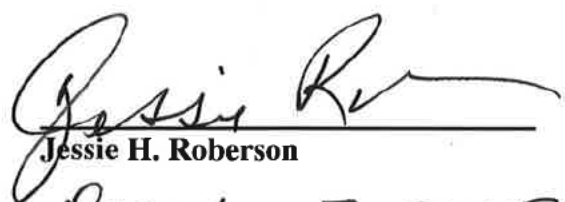
FROM: Jessie H. Roberson

SUBJECT: Request for Board Action by Vice Chairman Jessie Roberson and Board Member Sean Sullivan to Approve Closed Meetings Following each Site Program Review

Doc Control#2016-037

Approved Disapproved _____ Abstain _____
Recusal – Not Participating _____

COMMENTS: Below _____ Attached _____ None



Jessie H. Roberson
December 7, 2015

Date

DEFENSE NUCLEAR FACILITIES SAFETY BOARD
NOTATIONAL VOTE RESPONSE SHEET

FROM: Sean Sullivan

SUBJECT: Request for Board Action by Vice Chairman Jessie Roberson and Board Member Sean Sullivan to Approve Closed Meetings Following each Site Program Review

Doc Control#2016-037

Approved X Disapproved _____ Abstain _____

Recusal – Not Participating _____

COMMENTS: Below _____ Attached _____ None X



Sean Sullivan

12/4/15

Date

Shelby Qualls

From: Daniel J. Santos
Sent: Friday, December 04, 2015 3:47 PM
To: Shelby Qualls; Lotus Smith
Subject: RE: Notational Vote Doc#2016-037, Request for Board Action by Vice Chairman Jessie Roberson and Board Member Sean Sullivan to Approve Closed Meetings Following each Site Program Review - BLUE FOLDER

Approved without comments.

From: Shelby Qualls
Sent: Friday, December 4, 2015 1:35 PM
To: Mark Welch; James Biggins; Steven Stokes; Bruce Hamilton; Daniel J. Santos; Jessie Roberson; Joyce Connery; Sean Sullivan
Cc: Lotus Smith; Shelby Qualls
Subject: Notational Vote Doc#2016-037, Request for Board Action by Vice Chairman Jessie Roberson and Board Member Sean Sullivan to Approve Closed Meetings Following each Site Program Review - BLUE FOLDER

This email is an electronic record of Notational Vote. Voting ballot will follow shortly. Also, accepting electronic votes.

**DEFENSE NUCLEAR FACILITIES SAFETY BOARD
NOTATIONAL VOTE RESPONSE SHEET**

FROM: Members of the Board
SUBJECT: Request for Board Action by Vice Chairman Jessie Roberson and Board Member Sean Sullivan to Approve Closed Meetings Following each Site Program Review

DOC# 2016-037

Office Directors are copied and should provide input, if applicable.

Approved _____
Disapproved _____
Abstain _____
Recusal – Not Participating _____

COMMENTS:

Below _____
Attached _____
None _____

Shelby Qualls
Assistant Executive Secretary
Office of the Chairman

DEFENSE NUCLEAR FACILITIES SAFETY BOARD
NOTATIONAL VOTE RESPONSE SHEET

FROM: Bruce Hamilton

SUBJECT: Request for Board Action by Vice Chairman Jessie Roberson and Board Member Sean Sullivan to Approve Closed Meetings Following each Site Program Review

Doc Control#2016-037

Approved Disapproved Abstain

Recusal – Not Participating

COMMENTS: Below Attached None


Bruce Hamilton

4 DEC 2015
Date